



ELECTRONICS CORPORATION OF INDIA LIMITED
(A Govt. of India Enterprise)
ECIL Post, Hyderabad - 500 062
Phone No(s):040-27120427 / 27182394 / 27182222

COME.... TEAM UP WITH ECIL FOR A BRIGHT CAREER

Electronics Corporation of India Limited is a leading Public Sector Company with a turnover of ₹.1400 Crores (A Unit of Department of Atomic Energy) **engaged** in the area of Strategic Electronics with thrust on innovation & indigenization. The Engineers at ECIL have opportunities to work in some of the most exciting national and international projects in Nuclear, Defence, Space, Security, Telecom, IT, Medical and e-governance sectors in the functional areas of Design & Development, Project Execution, Engineering, Production, Testing & Qualification, Marketing and Maintenance. ECIL has close collaboration with national R&D laboratories as well as academic Institutes and has been involved in the projects of national importance. ECIL is looking for dynamic, experienced and result oriented persons in Executive and Non-Executive category for the following positions:

Post No.	Name of the Post	No. of post (s)	Post Qlfn. Exp. (yrs.) as on 31.03.2017	Maximum age limit as on 31.03.2017 (yrs.)	Total monthly emoluments (Including perks) Rs. (Approx.) p.m.
A. LATERAL ENTRY					
1	Executive Director (Nuclear) (Rs.62000-3%-80000) (EG-X)	One	25	58	1,75,150/- p.m.
2	General Manager [R&D] (Rs.51300-3%-73000) (EG-IX)	One	22	55	1,44,922/- p.m.
3	Purchase Manager [EG-IV] (Rs. 24900-3%-50500)	Three	10	40	70,842/-p.m.
4	Accounts Manager [EG-IV] (Rs. 24900-3%-50500)	Three	10	35	70,842/-p.m.
5	Sr. Accounts Officer (EG-III) (Rs.20600-3%-46500) [Posting at 1-Bengaluru; 1-Chennai; 1-Kolkata; 1-New Delhi]	Four	6	35	59,020/-p.m.
6	Senior Personnel Officer [EG-III] (Rs.20600-3%-46500)	One	6	35	59,020/-p.m.
7	Accounts Officer (EG-II) (Rs.16400-3%-40500) [Posting at New Delhi]	One	@	28	46,986/-p.m.
8	Assistant Canteen Officer [EG-I] (Rs.12600-3%-32500)	One	7	35	36,100/- p.m.
9	SCIENTIFIC ASST-A (WG-VII) (Rs.9260/- @ 3% Annual increment) [1- post each at Srinagar/ Port Blair & Lunglie]	Three	1	25	25,326/-p.m. [for Srinagar & Port Blair]; 24400/-p.m. [for Lunglie]

(@) Candidates having experience will be preferred.

Post No.	Name of the Post	No. of post (s)	Post Qlfn. Exp. (yrs.) as on 31.03.2017	Maximum age limit as on 31.03.2017 (yrs.)	Total monthly emoluments (Including perks) Rs. (Approx.) p.m.
10	Tradesman-B (WG-III) (Rs. 7280/- @ 3% Annual increment 3%) Posting will be at New Delhi.	One	1	25	20,712/-p.m.

**B. SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITY (Hearing Handicapped)
- THIRD ATTEMPT -**

Post No.	Name of the Post	No. of post (s)	Post Qlfn. Exp. (yrs.) as on 31.03.2017	Upper age limit as on 31.03.2017 (yrs.)	Total monthly emoluments (Including perks) Rs. (Approx.) p.m.
11	SR ACCOUNTS OFFICER (EG-III) (Rs.20600-3%-46500)	1-OBC	6	OBC-43	59,020/-p.m.
12	ACCOUNTS OFFICER (EG-II) (Rs.16400-3%-40500)	2 [1-UR; 1-SC]	@	UR-33 SC-38	46,986/-p.m.
13	PERSONNEL OFFICER (EG-II) (Rs.16400-3%-40500)	2- UR	3	UR-40	46,986/-p.m.

(@) Candidates having experience will be preferred.

Note: The reservations & relaxation are available in the tabular form in the Advt.

QUALIFICATIONS & EXPERIENCE :

Post No.	Qualification & Experience
A. FOR LATERAL ENTRY	
1	<p><u>Executive Director (Nuclear)</u></p> <p>Qualification: A first class Graduate/Post Graduate in Electrical / Electronics and Communication Engineering or its equivalent from a reputed University/Institute.</p> <p>Job:- Overall knowledge and experience in Design, Production, Commissioning, R&D, Marketing and related activities with regard to complete Nuclear Cycle, including Reactor Control & Instrumentation, Radiation Detection Instruments & Systems for Nuclear installation.</p> <p>Experience: - Should have 25 years of work experience in large reputed organization at least 2 years of which as In-charge for delivery of Control and Instrumentation Systems for Nuclear Installations. In case of PSUs/ Govt., establishment's persons holding positions minimum one level below EG-10 or its equivalent (Central Govt. Scale) for at least 2 years are eligible. The good knowledge of systems required for Nuclear Establishments besides good technology management and man management skills.</p>
2	<p><u>General Manager (R&D):</u></p> <p>Qualification: A first class Graduate / Post Graduate in Electrical / Computer Science / Electronics and Communication Engineering or its equivalent from a reputed University/Institute. Doctorate in Engineering is preferred.</p> <p>Job:- Responsible for mentoring a team of talented engineers working in the state-of-the art technologies. Should be able to liaise with external research institutions of DAE / Ministry of Defence / Ministry of Science & Technology and premier academic institutes like IITs and NITs and get their involvement in ongoing R&D efforts. Should be able to liaison with major customers of the Corporation and understand their requirements and initiate R&D efforts to meet these requirements. Co-ordinate with all the business units and bring in synergy of the R&D efforts across the Organization. Should be able to develop a repository of state-of-art technical</p>

	<p>knowledge in all the business sectors of the Corporation and disseminate the same across the business units. Should be able to achieve continuous knowledge up-gradation and state-of-the art facilities.</p> <p><u>Experience</u>:- Should have worked in an independent R&D outfit or R&D unit of a large organization preferably in electronics field. Should have active contribution of articles to various professional magazines on a continuous basis. Should have the experience of working closely with scientific organizations or industries for bringing out tangible solutions. Should have experience of IPR related issues. Having exposure to global R&D outfits will be an added advantage. In case of PSUs/ Govt., establishments' persons holding positions minimum one level below EG-09/ or equivalent pay scale in case of Central Government for at least 2 years are eligible.</p>
3	<p>Purchase Manager: A first class Graduate in Engineering from a reputed University/Institute, and a Post-graduation / Diploma in Materials Management from reputed University/Institution. Should have experience in purchase function in an organization dealing with multiple materials procurement covering various technical and non-technical items, complied with statutory and tax issues pertaining to purchase, as well as service contracts. Should be able to create multiple vendors both at national and international level; manage the supply chain management component of ERP system and e-procurement. In case of PSUs/ Govt., establishment persons holding positions minimum one level below EG-04/ or equivalent pay scale in Central Government for at least 2 years are eligible.</p>
4	<p>Accounts Manager: The candidate should be a qualified CA/ICWA having requisite experience in dealing independently with Finance, Accounting and Auditing functions in a multi-product/multi-unit environment in a PSU/reputed organization. The incumbent should be conversant with Cost Accounting, Accounting standards, Cost Accounting Standards, Cost Audit & Auditing Standards and should have exposure to various functional areas like Funds Management, Banking Operations, Finalization of Accounts and Taxation matters like Income Tax, VAT, Service Tax, Excise Duty, etc. Candidate should be a computer literate and able to operate Accounting packages independently. In case of PSUs/ Govt., establishment persons holding positions minimum one level below EG-04/ or equivalent pay scale in Central Government for at least 2 years are eligible.</p>
5	<p>Senior Accounts Officer: The candidate should be a qualified CA/ICWA having requisite experience in dealing independently with Finance, Accounting and Auditing functions in a multi-product/multi-unit environment in a PSU/reputed organization. The incumbent should be conversant with Cost Accounting, Accounting standards, Cost Accounting Standards, Cost Audit & Auditing Standards and should have exposure to various functional areas like Funds Management, Banking Operations, Finalization of Accounts and Taxation matters like Income Tax, VAT, Service Tax, Excise Duty, etc. Candidate should be a computer literate and able to operate Accounting packages independently. In case of PSUs/ Govt., establishment persons holding positions minimum one level below EG-03/ or equivalent pay scale in Central Government for at least 2 years are eligible. Place of posting each will be at New Delhi, Kolkata, Bengaluru & Chennai.</p>
6	<p>Senior Personnel Officer: A first class Post Graduate Degree in HR/IR/PM or first class fulltime Diploma (Two years) in HR/IR/PM from reputed Institution or first class MBA with HR specialization from a reputed Institution. Additionally candidate with Degree / Diploma in Catering/Hotel Management will be preferred.</p> <p>Job Summary: Responsible for managing Large Industrial Canteen and IR related activities in Canteen.</p> <p>Professional Experience: Minimum 6 years of post-qualification experience in maintenance of Industrial Canteen in large industry with 2000 personnel.</p> <p>In case of PSUs / Govt. establishments persons holding positions minimum one level below EG-03/ or equivalent pay scale in Central Government for at least 2 years are eligible.</p>

7	Accounts Officer: A candidate should be a qualified CA/ICWA. Candidates should possess requisite aptitude to deal with issues of Finance, Costing, Pricing, Audit, and Project Evaluation & Project matters etc. independently. Candidate with relevant post qualification experience will be preferred. Candidates should be a Computer literate and able to operate Accounting packages independently. Place of posting will be at Zonal Office, New Delhi.
8	Assistant Canteen Officer: A Degree with Diploma in Catering/Hotel Management. The candidate should have experience in Large Industrial Canteen having employed around 2000 personnel. The profile includes Maintenance of Accounts, Stores, Preparation of Food monitoring, Service execution etc. Ex-servicemen in JCO rank or its equivalent in Defence Services and worked as Mess In-charge will be preferred. Exposure in Computer operations will be added advantage.
9	Scientific Assistant - A : First Class Diploma in Electronics & Communication Engineering or its equivalent from State Board of Technical Education with post qualification experience in Service / Maintenance, preferably in networking / IT / RF Communication equipment. Place of posting will be at Port Blair, Lunglie and Srinagar.
10	Tradesman-B: A matriculate or its equivalent plus ITI passed in the trades of Electronic Mechanic/Radio & TV or Electrician having with one year experience of testing/repairing of Eletronics / Electricals equipments. . Place of posting will be at New Delhi.

**B. UNDER SPECIAL RECRUITMENT DRIVE
FOR PERSONS WITH DISABILITY (Hearing Handicapped)
THIRD ATTEMPT - [Post No.11, 12 & 13]**

11	Senior Accounts Officer: The candidate should be a qualified CA/ICWA having requisite experience in dealing independently with Finance, Accounting and Auditing functions in a multi-product/multi-unit environment in a PSU/reputed organization. The incumbent should be conversant with Cost Accounting, Accounting standards, Cost Accounting Standards, Cost Audit& Auditing Standards and should have exposure to various functional areas like Funds Management, Banking Operations, Finalization of Accounts and Taxation matters like Income Tax, VAT, Service Tax, Excise Duty, etc. Candidate should be a computer literate and able to operate Accounting packages independently. In case of PSUs/ Govt., establishment persons holding positions one level below EG-03/ or equivalent pay scale in Central Government for at least 2 years are eligible.
12	Accounts Officer: A candidate should be a qualified CA/ICWA. Candidates with experience will be preferred. Candidates should possess requisite aptitude to deal with issues of Finance, Costing, Pricing, Audit, Project Evaluation & Project matters etc. independently. Candidates should be a Computer literate and able to operate Accounting packages independently.
13	Personnel Officer: A first class Post Graduate with minimum 60% marks in HR/IR/PM or first class Diploma (Two years) fulltime in HR/IR/PM from reputed Institution or first class MBA with HR specialization with minimum 60% marks from a reputed Institution. Degree in Law will be preferred. Responsible for managing the HR related activities including employee relations, establishment, recruitment, auxiliary services, training etc. Should be able to tactfully interact with the Associations / Unions and comply with labour laws and government guidelines. Should be able to provide support / advice to all the strategic business units on P&A / HR related issues. Should be able to implement new policies including ERP system in line with the business requirements.

- Candidates having required qualifications but with lesser years of relevant post-qualification experience may be considered for lower post.
- Additional increment(s) and / or service weightage will be allowed in deserving cases based on experience / higher qualification (relevant)/performance in interview as per the Company rules.
- In addition to emoluments as mentioned against each post. PF, Gratuity, Medical benefits, Leave etc., as per rules of the Corporation.
- Age of superannuation is 60 years as per the extant rules.
- Reservations for SC/ST, OBC [Non-creamy layer], PWD and Ex-Servicemen categories will be applicable as per Government of India guidelines.

RELAXATIONS ALLOWED TO SC/ST CANDIDATES IN RESPECT OF EXPERIENCE:

No. of years of experience prescribed as essential qualification for General Candidates	<u>Relaxation in respect of Scheduled Caste / Tribe Candidates</u>
3 to 5 years	1 year relaxation
6 to 9 years	2 years relaxation
10 years & above	3 years relaxation

POST – WISE RESERVATIONS:

Post No.	Name of Post	No. of posts advertised	UR	OBC	SC	ST
1 & 2	Executive Director/ General Manager [R&D]	02	01	--	01	--
3 & 4	Purchase Managers/ Accounts Managers	06 [3+3]	03	02	01	--
5 & 6	Senior Accounts Officer & Senior Personnel Officer	5 [4+1]	03	02	--	--
7 & 8	Accounts Officer/ Assistant Canteen Officer	02	--	01	01	--
9	Scientific Assistant -A	03	02	01	--	--
10	Tradesman-B	01	01	--	--	--

RELAXATIONS:

1. **Age:** The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. Age relaxation for Persons with Disabilities (degree of disability 40% or above) is 5 years for candidates belonging to General; 8 years for OBC and 10 years for SC/ST categories. The upper age limit is further relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01/01/1980 to 31/12/1989. Ex-Defence Officers are eligible for age relaxation for the service rendered in Defence plus three years. However, the upper age limit is restricted to **58 in respect of Post No. 1 & 2.**
2. **Qualification:** First class is relaxed to Second Class for SC/ST candidates.
3. **Fee exemption:** Candidates belong to SC/ST/PWD & Serving/Retired Service Officers/Non -Officers from Defence are exempted from payment of application fee.

INTERVIEW:

The date, time and venue of test/interview will be intimated by e-mail / SMS. The candidates called for interview shall present mandatorily the following documents at the time of interview for certificates verification.

DOCUMENTS REQUIRED AT THE TIME OF INTERVIEW:

The following documents shall be produced in original with a set of photo copies for verification along with self-attested photo copies.

1. On-line registered application form duly signed and with recent colour passport size photo affixed;
2. All original certificates in support of his / her date of birth, qualification, experience, latest caste & disability (PWD) certificates, if any along with a set of photo copies;

3. Category certificate in support of SC/ST/OBC(Non-creamy layer), in the prescribed proforma as per Government guidelines and self-undertaking for OBC (Non-creamy layer) status in the prescribed format, a valid certificates for Persons with Disabilities (PWD); Discharge certificate in case of Ex-servicemen, if applicable.
4. If claiming age relaxation as candidate from J&K, relevant certificate.

The selection is based on performance in the written test/Trade test/Practical test for Post No. 9 & 10.

Failure to do so entails summary rejection of his/ her candidature.

GENERAL CONDITIONS:

- a) **The Post Nos. 11 to 13 belongs to PWD-Hearing Impaired [HH] under Special Recruitment Drive. These candidates are EXEMPTED from payment of application fee.**
- b) Before applying, candidate should read the complete advertisement carefully and ensure that he / she fulfill eligibility criteria of post stated in the advertisement in all respects.
- c) A non-refundable Application Fee of **Rs.500/-** is applicable for General & OBC candidates. **Candidates belonging to SC / ST / PWD are exempted from payment of Application Fee.**
- d) Candidates claiming to belong to any particular category of SC / ST / OBC / PWD shall necessarily submit a copy of certificate, in proforma prescribed by Govt. of India, as the case may be, from a Competent Authority. Candidates belonging to OBC category but coming in the “Creamy Layer” are not entitled to apply against posts reserved for OBC (Non-creamy layer) category.
- e) The Management reserves right to limit the number of candidates to be called for interview, as also to fill the posts even at lower level.
- f) All qualifications should be from a recognized Indian University / Appropriate Statutory Authority.
- g) The candidates working in Government Departments / PSUs should route their application through proper channel or ‘No Objection Certificate’ should be produced at the time of interview invariably.
- h) Place of posting indicated in the Advertisement is subject to change depending on the Organizational requirements. However, selected candidates are liable to serve the Corporation from anywhere in India.
- i) Only on-line applications are accepted.
- j) TA (to & fro rail fare) will be paid for outstation candidates appearing for interview by the shortest route to the **Place of Interview** [i.e., from nearest railway station as per address for correspondence (within India) mentioned in the Application form], subject to production of documentary proof, as per rules.
- k) The application is liable for rejection at any stage of recruitment process in case of suppression / furnishing of false information, without enclosing necessary documents including Pay-in-slip (if applicable), un-signed application & received after closing date for receipt of hard copy by post.
- l) For queries candidates may visit the link and consult the Frequently Asked Questions (FAQ) section.
- m) The candidate has to quote his/her system generated application number allotted for all future correspondence.
- n) All future correspondence would be through E-mail ID, furnished by the applicant in the on-line application-form or by post.
- o) ECIL reserves the right to cancel / restrict / enlarge/ modify the recruitment process, if need so arises, without assigning any reason.
- p) Any Legal proceeding in respect of any matter / claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only limited to the Courts at GHMC (Kapra Circle) alone shall have exclusive jurisdiction.
- q) ECIL will not be responsible for any postal delay / loss in transit in submission of documents within specified time.
- r) In case of any ambiguity/dispute arises on account of interpretation in version other than English, English version will prevail.
- s) Canvassing in any form will be a disqualification.
- t) Only Indian Nationals need apply.

HOW TO APPLY:

1. Eligible candidates have to apply 'ON-LINE' through our website "http://careers.ecil.co.in" selecting 'Careers' followed by 'e-Recruitment'. You can alternatively use www.ecil.co.in for getting connected to advertisement details. The on-line application process will be operational from **06.05.2017 (1400 hrs.) to 27.05.2017 (1600 hrs.)**.
2. State Bank of India (all branches) has been authorized to collect the Application fee on behalf of ECIL, in a specially opened **Account Number 31102144119** available on our website from **06.05.2017**. Candidate has to download and print the pay-in-slip and approach the nearby SBI branch for remitting the non-refundable **application fee of Rs.500/- (Rupees Five Hundred only)**. The Pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the Bank will allot a Journal Number, Branch Name and Branch Code. This journal number, Branch Name and branch code are to be filled up by the candidate while applying online. In case, the candidate deposits the fee in a wrong account, ECIL will not be responsible. There will not be any other mode of receipt of application fee.
3. The candidate can take a print-out of the blank application proforma provided as a link on the main page, fill up the required information (in Capital letters) as per proforma along with the application fee details and apply through on-line so that the data furnished is error-free.
4. After applying on-line, the candidate is required to take the print out of registered on-line application form with system generated application serial number. Please note down your application serial number for the post applied, for future reference without fail. The candidate can take re-print of his/her registered on-line application form before the last date for On-line registration. Write the system generated on-line application serial number on the ECIL copy of the Pay-in-slip form.
5. The candidate has to sign on print-out of on-line registered application form by affixing the recent colour passport size photograph (4 X 3 cms) and enclose the photo / attested copies of date of birth, educational qualifications, experience, Caste & Medical Certificate (applicable for PWD candidates only) along with ECIL's copy of Pay-in-slip invariably. The candidate can retain a copy of the registered on-line application form and candidate's copy of Pay-in-slip of application fee for future reference.
6. The candidate should write Advertisement No.19/2017, post number and system generated application number on the top of the envelope and send the duly filled in application form along with enclosures as indicated at Sl.No.5 to:

**Deputy General Manager (Recruitment), Personnel Group,
ELECTRONICS CORPORATION OF INDIA LIMITED,
ECIL (Post), Hyderabad - 500 062, Telangana.**

7. Please note that the registered on-line application form along with all the enclosures (hard copy) as indicated at Sl.No.5 above, should reach ECIL on or before **05.06.2017** invariably. The application (hard copy) received after this date will not be entertained.
8. If the candidate is eligible to apply for more than one post, remit the fee for each application, apply on-line separately for each post and send the registered application form with all enclosures by post separately.
9. The application is liable for rejection at any stage of the recruitment process, in case of suppression / furnishing false information / without enclosing necessary documents, including pay-in-slip / unsigned application etc.
10. The candidate has to quote advertisement number, post name and On-line system generated application number for all future correspondence.

IMPORTANT DATES:

a.	Commencement of on-line Registration of application by candidates	06.05.2017
b.	Last date for on-line registration of application by candidates	27.05.2017
c.	Last date of accepting registration forms (Hard copy) with required documents by post from candidates	05.06.2017
d.	Test/ Interview date	Will be communicated by mail/post to eligible candidates only.

Please Note:

Corrigendum/Extension etc., if any, shall be published in our website www.ecil.co.in only. Also, for career opportunities in ECIL, please visit our website regularly.

Advt. No. 19 / 2017

DEPUTY GENERAL MANAGER (Rectt.)