



ELECTRONICS CORPORATION OF INDIA LIMITED
(A Govt. of India Enterprise)
ECIL Post, Hyderabad - 500 062
Phone No(s):040-27120427 / 27182394 / 27182222

COME.... TEAM UP WITH ECIL FOR A BRIGHT CAREER

Electronics Corporation of India Limited is a leading Public Sector Company with a turnover of ₹1500 Crores (A Unit of Department of Atomic Energy) engaged in the area of Strategic Electronics with thrust on innovation & indigenization. ECIL has diversified into strategic sector such as Nuclear, Defence, Security, Aerospace, Information Technology, Telecom and e-Governance. ECIL pioneered a number of products and technologies include Solid State Television, Digital Computer, Cockpit Voice Recorders, Electronic Voting Machines, Programmable Logic Controllers, Earth Station and Deep Space Network Antennas. ECIL has close collaboration with national R&D laboratories as well as academic Institutes and has been involved in the projects of national importance. ECIL is looking for dynamic, experienced and result oriented persons in the following positions:

Post No.	Name of the Post	No. of post (s)	Post Qlfn. Exp. (yrs.) as on 31.07.2017	Maximum age limit as on 31.07.2017 (yrs.)	Total monthly emoluments (Including perks) Rs. (Approx.) p.m.
1	Executive Director (Nuclear) (Rs.62000-3%-80000) (EG-X)	1	25	58	1,74,840/-
2	General Manager [R&D] (Rs.51300-3%-73000) (EG-IX)	1	20	55	1,44,670/-
3	Dy. General Manager [Company Secretary] [Rs.32900-3%-58000](EG-VI)	1	13	45	93,440/-
4	Purchase Manager (Rs.24900-3%-50500) [EG-IV]	3	10	40	70,716/-

**SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITY (Hearing Handicapped) -
FOURTH ATTEMPT -**

Post No.	Name of the Post	No. of post (s)	Post Qlfn. Exp. (yrs.) as on 31.07.2017	Upper age limit as on 31.07.2017 (yrs.)	Total monthly emoluments (Including perks) Rs. (Approx.) p.m.
5	Sr Accounts Officer (EG-III) (Rs.20600-3%-46500)	1	6	40	58,920/-
6	Accounts Officer (EG-II) (Rs.16400-3%-40500)	2	@	33	46,910/-
7	Personnel Officer (EG-II) (Rs.16400-3%-40500)	2	3	40	46,910/-

(@) Candidates having experience will be preferred.

QUALIFICATIONS & EXPERIENCE:

Post No.	Qualification & Experience
1	<p><u>Executive Director (Nuclear)</u></p> <p><u>Qualification:-</u> A first class Degree / Post Graduate in Electrical / Instrumentation / Electronics and Communication Engineering or its equivalent from a recognized reputed University / Institute.</p> <p><u>Job:-</u> The incumbent is expected to spearhead the business activities of Corporation's Nuclear Sector and lead the Business Group in marketing, development, operations and life cycle support of Control and Instrumentation systems required for Nuclear Plants. The job also involves handling of supervisory control and process instrumentation systems required for critical industries fronts. As senior management position, extension of support to corporate functions is a part of the job.</p> <p><u>Experience:-</u> In depth understanding of Detectors, Instruments and control Systems requires for Nuclear plants is essential. Should have 25 years of experience in Design, Development, Engineering, Planning, Procurement, Manufacturing, Installation and Commissioning of Instrumentation and Control systems required for critical process industry including power plants. Experience in life extension and life cycle support of industrial systems is desirable. Familiarity with safe and secure control systems, qualification and quality assurance methodologies will be an advantage. Exposure to technology management, handling of human resources, financial functions and high level managerial task is preferred.</p> <p>PSUs / Govt., establishment persons with the above mentioned experience and holding position one level below EG-10 i.e., Rs.52300-3%-73000/- or its equivalent Central Govt. Scale for at least 2 years are eligible to apply.</p>
2	<p><u>General Manager (R&D):</u></p> <p><u>Qualification:-</u> A first class Degree / Post Graduate in Electrical / Computer Science / Electronics and Communication Engineering or its equivalent from a recognized reputed University / Institute. Doctorate in Electronics / Communication Engineering / Computer Science is preferred.</p> <p><u>Job:-</u> The incumbent is responsible for the Research and Development activities of Corporation. Inculcating the environment of innovation is essential requirement of the job. It involves active interaction with the leading Research Centers of various Ministries, premier academic institutions and reputed foreign companies for the development of products and transfer of technologies. Coordination with Strategic Business Units of the Corporation for their R&D requirements, obtaining funds and human resource is part of the job. Its involves maintaining and upgrading the repository of the products / technologies developed, tools and test instrument procured, transfer of technologies obtained, technical journals and software licenses subscribed and dissemination of the same across the Corporation.</p> <p><u>Experience:-</u> Exposure to state of the art technologies in Electronics, Communications, Computers and Automation is essential. Should have at least 20 years of proven experience in developing innovation products / technologies, handling indigenous and foreign technology transfer related to defense, space, atomic energy, homeland security, telecommunications and e-governance fields. In depth knowledge of Intellectual Property Rights, handling of Patents, trade marking the equipment and licensing of the software is required. Exposure to global R&D organizations is desirable. Holding patents, R&D Awards received and Technical papers published in international and national journals is an advantage.</p> <p>PSU / Govt., establishment persons with the above mentioned experience and holding position one level below EG-09 i.e., Rs.43200-3%-66000/- or its equivalent Central Government scale for at least 2 years is eligible to apply.</p>

3	<p><u>Dy. General Manager (Company Secretary):-</u> The candidate should be a member of ICSI. Should have post qualification experience in organizing Board / Corporate Meetings, preparation of MoUs and thorough knowledge of Companies Act, SEBI regulations etc. The candidate should be conversant with drafting of contracts, agreements, deeds & other legal documents.</p>
4	<p><u>Purchase Manager:</u> A first class Graduate in Engineering from a reputed University/Institute. Should have 10years experience in Purchase in an organization dealing with multiple materials procurement covering various technical and non-technical items, complied with statutory and tax issues pertaining to purchase, as well as service contracts. Should be able to create multiple vendors both at national and international level; manage the supply chain management component of ERP system and e-procurement.</p> <p>PSUs/ Govt., establishment persons holding positions minimum one level below EG-03 i.e, Rs.20600-3%-46500/- or equivalent pay scale in Central Government for at least 2 years are eligible. Diploma in Material Management from reputed university / institution will be an added advantage.</p>

<p>UNDER SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITY (Hearing Handicapped) FOURTH ATTEMPT - [Post No.5,6 & 7]</p>	
5	<p><u>Senior Accounts Officer:</u> The candidate should be a qualified CA/ICWA having requisite experience in dealing independently with Finance, Accounting and Auditing functions in a multi-product/multi-unit environment in a PSU/reputed organization. The incumbent should be conversant with Cost Accounting, Accounting standards, Cost Accounting Standards, Cost Audit & Auditing Standards and should have exposure to various functional areas like Funds Management, Banking Operations, Finalization of Accounts and Taxation matters like Income Tax, VAT, Service Tax, Excise Duty, etc. Candidate should be a computer literate and able to operate Accounting packages independently. In case of PSUs/ Govt., establishment persons holding positions one level below EG-03 i.e., Rs.16400-3%-40500/- or equivalent pay scale in Central Government for at least 2 years are eligible.</p>
6	<p><u>Accounts Officer:</u> A candidate should be a qualified CA/ICWA. Candidates with experience will be preferred. Candidates should possess requisite aptitude to deal with issues of Finance, Costing, Pricing, Audit, Project Evaluation & Project matters etc. independently. Candidates should be a Computer literate and able to operate Accounting packages independently.</p>
7	<p><u>Personnel Officer:</u> A first class Post Graduate with minimum 60% marks in HR/IR/PM or first class Diploma (Two years) fulltime in HR/IR/PM from reputed Institution or first class MBA with HR specialization with minimum 60% marks from a reputed Institution. Degree in Law will be preferred. Responsible for managing the HR related activities including employee relations, establishment, recruitment, auxiliary services, training etc. Should be able to tactfully interact with the Associations / Unions and comply with labour laws and government guidelines. Should be able to provide support / advice to all the strategic business units on P&A / HR related issues. Should be able to implement new policies including ERP system in line with the business requirements.</p>

- Candidates having required qualifications but with lesser years of relevant post-qualification experience may be considered for lower post.
- Additional increment(s) and / or service weightage will be allowed in deserving cases based on experience / higher qualification (relevant)/performance in interview as per the Company rules.
- In addition to emoluments as mentioned against each post. PF, Gratuity, Medical benefits, Leave etc., as per rules of the Corporation.
- Age of superannuation is 60 years as per the extant rules.

RELAXATIONS:

- 1) **Age:** The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. Age relaxation for Persons with Disabilities (degree of disability 40% or above) is 5 years for candidates belonging to General. The upper age limit is further relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01/01/1980 to 31/12/1989. Ex-Defence Officers are eligible for age relaxation for the service rendered in Defence plus three years.
- 2) **Qualification:** First class is relaxed to Second Class for SC/ST candidates.
- 3) **Fee exemption:** Candidates belong to SC/ST/PWD & Serving/Retired Service Officers from Defence are exempted from payment of application fee.
- 4) **Internal Candidates are also exempted from payment of Application Fee.**

POST – WISE RESERVATIONS:

Post No.	Name of Post	No. of posts advertised	UR	OBC	SC	ST
1 & 2	Executive Director/ General Manager [R&D]	02	01	--	01	--
3	Dy. General Manager (Company Secretary)	01	01	--	--	--
4	Purchase Manager	03	01	01	01	--

INTERVIEW:

The date, time and venue of interview will be intimated by e-mail / SMS. The candidates called for interview shall present mandatorily the following documents at the time of interview for certificates verification.

DOCUMENTS REQUIRED AT THE TIME OF INTERVIEW:

The following documents shall be produced in original with a set of photo copies for verification along with self-attested photo copies.

1. On-line registered application form duly signed and with recent colour passport size photo affixed;
2. All original certificates in support of his / her date of birth, qualification, experience, latest caste & disability (PWD) certificates etc., if any along with a set of photo copies;
3. A valid certificate for Persons with Disabilities (PWD); Discharge certificate in case of Ex-servicemen, if applicable.
4. If claiming age relaxation as candidate from J&K, relevant certificate.

GENERAL CONDITIONS:

- a) **The Internal candidates are EXEMPTED from payment of application fee.**
- b) Before applying, candidate should read the complete advertisement carefully and ensure that he / she fulfill eligibility criteria of post stated in the advertisement in all respects.
- c) A non-refundable Application Fee of **Rs.500/-** is applicable for General & OBC candidates. **Candidates belonging to SC / ST / PWD & Serving / Retired Service Officers from Defence are exempted from payment of Application Fee.**

- d) Candidates claiming to belong to any particular category of SC / ST / OBC / PWD shall necessarily submit a copy of certificate, in Proforma prescribed by Govt. of India, as the case may be, from a Competent Authority.
- e) The Management reserves right to limit the number of candidates to be called for interview, as also to fill the posts even at lower level.
- f) All qualifications should be from a recognized Indian University / Appropriate Statutory Authority.
- g) The candidates working in Government Departments / PSUs should route their application through proper channel or 'No Objection Certificate' should be produced at the time of interview invariably.
- h) Place of posting indicated in the Advertisement is subject to change depending on the Organizational requirements. However, selected candidates are liable to serve the Corporation from anywhere in India.
- i) Only on-line applications are accepted.
- j) TA (to & fro rail fare) will be paid for outstation candidates appearing for interview by the shortest route to the **Place of Interview** [i.e., from nearest railway station as per address for correspondence (within India) mentioned in the Application form], subject to production of documentary proof, as per rules.
- k) The application is liable for rejection at any stage of recruitment process in case of suppression / furnishing of false information, without enclosing necessary documents including Pay-in-slip (if applicable), un-signed application & received after closing date for receipt of hard copy by post. For queries candidates may visit the link and consult the Frequently Asked Questions (FAQ) section.
- l) The candidate has to quote his/her system generated application number allotted for all future correspondence.
- m) All future correspondence would be through E-mail ID, furnished by the applicant in the on-line application-form or by post.
- n) ECIL reserves the right to cancel / restrict / enlarge/ modify the recruitment process, if need so arises, without assigning any reason.
- o) Any Legal proceeding in respect of any matter / claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only limited to the Courts at GHMC (Kapra Circle) alone shall have exclusive jurisdiction.
- p) ECIL will not be responsible for any postal delay / loss in transit in submission of documents within specified time.
- q) In case of any ambiguity/dispute arises on account of interpretation in version other than English, English version will prevail.
- r) Canvassing in any form will be a disqualification.
- s) Only Indian Nationals need apply.

HOW TO APPLY:

1. Eligible candidates have to apply 'ON-LINE' through our website "www.ecil.co.in" selecting 'Careers' followed by 'e-Recruitment'. You can alternatively use <http://careers.ecil.co.in> for getting connected to advertisement details. The on-line application process will be operational from **16.08.2017 (1400 hrs.) to 31.08.2017 (1600 hrs.)**.
2. State Bank of India (all branches) has been authorized to collect the Application fee on behalf of ECIL, in a specially opened **Account Number 31102144119** available on our website from **16.08.2017**. Candidate [other than SC/ST/PWD/Ex-servicemen/Internal Candidates] has to download and print the pay-in-slip and approach the nearby SBI branch for remitting the **non-refundable application fee of Rs.500/- (Rupees Five Hundred only)**. The Pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the Bank will allot a Journal Number, Branch Name and Branch Code. This journal number, Branch Name and branch code are to be filled up by the candidate while applying online. In case, the candidate deposits the fee in a wrong account, ECIL will not be responsible. There will not be any other mode of receipt of application fee.
3. The candidate can take a print-out of the blank application Proforma provided as a link on the main page, fill up the required information (in Capital letters) as per Proforma along with the application fee details and apply through on-line so that the data furnished is error-free.

4. After applying on-line, the candidate is required to take the print out of registered on-line application form with system generated application serial number. Please note down your application serial number for the post applied, for future reference without fail. The candidate can take re-print of his/her registered on-line application form before the last date for On-line registration. Write the system generated on-line application serial number on the ECIL copy of the Pay-in-slip form.
5. The candidate has to sign on print-out of on-line registered application form by affixing the recent colour passport size photograph (4 X 3 cms) and enclose the photo / attested copies of date of birth, educational qualifications, experience, Caste & Medical Certificate (applicable for PWD candidates only) along with ECIL's copy of Pay-in-slip invariably. The candidate can retain a copy of the registered on-line application form and candidate's copy of Pay-in-slip of application fee for future reference.
6. The candidate should write Advertisement No.**29/2017**, post number and system generated application number on the top of the envelope and send the duly filled in application form along with enclosures as indicated at Sl.No.5 to:

Deputy General Manager (Recruitment),
Personnel Group, Administrative Office,
ELECTRONICS CORPORATION OF INDIA LIMITED,
ECIL (Post), Hyderabad - 500 062, **Telangana.**

7. Please note that the registered on-line application form along with all the enclosures (hard copy) as indicated at Sl.No.5 above, should reach ECIL on or before 07.09.2017 invariably. The application (hard copy) received after this date will not be entertained.
8. The application is liable for rejection at any stage of the recruitment process, in case of suppression / furnishing false information / without enclosing necessary documents, including pay-in-slip / unsigned application etc.
9. The candidate has to quote advertisement number, post name and On-line system generated application number for all future correspondence.

IMPORTANT DATES:

a.	Commencement of on-line Registration of application by candidates	16.08.2017 (1400 Hrs.)
b.	Last date for on-line registration of application by candidates	31.08.2017 (1600 Hrs.)
c.	Last date of accepting registration forms (Hard copy) with required documents by post from candidates	07.09.2017 (1600 Hrs.)
d.	Interview date	Will be communicated by mail/post to eligible candidates only.

Please Note:

Corrigendum/Extension etc., if any, shall be published in our website www.ecil.co.in only. Also, for career opportunities in ECIL, please visit our website regularly.

Advt. No.:29/ 2017

DEPUTY GENERAL MANAGER (Rectt.)