



ELECTRONICS CORPORATION OF INDIA LIMITED

(A Govt. of India Enterprise)

ECIL Post, Hyderabad – 500 062

Phone No(s):040-27182956 / 27186532

COME.... TEAM UP WITH ECIL FOR A BRIGHT CAREER

Electronics Corporation of India Limited is a leading Public Sector Company (A Unit of Department of Atomic Energy) with a turnover of ₹1260 Crores engaged in the area of Strategic Electronics with thrust on innovation & indigenization. ECIL has diversified into strategic sector such as Nuclear, Defence, Security, Aerospace, Information Technology, Telecom and e-Governance. ECIL pioneered a number of products and technologies include Solid State Television, Digital Computer, Cockpit Voice Recorders, Electronic Voting Machines, Programmable Logic Controllers, Earth Station and Deep Space Network Antennas. ECIL has close collaboration with national R&D laboratories as well as academic Institutes and has been involved in the projects of national importance. ECIL is looking for dynamic, experienced and result oriented executives in the following position at Headquarter in Hyderabad:

Post No.	Name of the Post	No. of post	Post Qlfn. Exp. (yrs.) as on 28.02.2019	Candidate Should have been born after the date Month & Year as mentioned below	Total monthly emoluments (Including perks) (Approx.)
1	General Manager (Defence) (Rs. 120000-280000) (EG-IX)	1-UR	22	28.02.1964	Rs 1,76,289/-

- Additional increment(s) and / or service weightage will be allowed in deserving cases based on experience / higher qualification (relevant)/performance in interview as per the Company rules.
- In addition to emoluments as mentioned against each post. PF, Gratuity, Medical benefits, Leave etc., are admissible as per rules of the Corporation.
- Age of superannuation is 60 years as per the extant rules.
- Reservations for PWD and Ex-Servicemen categories will be applicable as per Government of India guidelines.

1. Qualification & Experience:

GENERAL MANAGER (Defence)

A. Qualification:

The applicant should be a first class Engineering Graduate in Electrical / Electronics / Computers / Tele-Communication Engineering from a recognized University/Institute.

Applicants holding PD Degree in above Engineering Disciplines/MBA/PG Diploma in Management will have an added advantage.

B. Maximum Age: 55 Years

C. Job Description: GM (Defence) is the functional head of the Defence SBU. He/she is responsible for providing leadership to the Defence business group in the areas of R&D, Product Development, Production, Business Development, Marketing and life cycle support. He/She is required to carve out strategies for increasing company's footprint in defense sector.

D. Experience: The applicant must possess good knowledge of contemporary defence systems and equipment. He/ She should be fully conversant with defence procurement procedure, evaluation criteria, production process, qualification testing, field trials and life cycle support for defence system and equipment. Knowledge of military and defence standards as also experience of interaction with Ministry of Defence, Department of Defence Production, Services Headquarters and DRDO is essential. Experience of establishing Joint Ventures, Transfer of Technology and handling "offset" contracts is desirable.

E. No. of years of experience: Minimum 22 years

F. Employment Status:

The applicant must, on the date of application, as well as on the date of interview, be employed in regular capacity, and NOT in a contractual / ad-hoc capacity in one of the followings:-

- I. Central Public Sector Enterprises (CPSEs);
- II. Central Govt. including the Armed Forces of the Union and All India Services;
- III. State Public Sector Enterprises (SPSE) where the annual turnover is Rs 1200 Crore* or more;
- IV. Private Sector Company where the annual turnover is Rs 1200 Crore* or more;

* The average audited Annual Turnover of Three Financial years immediately preceding the calendar year in which the post is advertised shall be considered for applying the criteria.

G. Pay Scale/ Rank/ Level: (Rs.120000-280000) [EG-IX]

- I. Applicants from CPSEs should be working in the following or a higher pay scale for minimum last two years:-
 - a. Rs 43,200-66,000 (IDA) Post 01/01/2007
 - b. Rs 1,00,000-2,60,000 (IDA) Post 01/01/2017
 - c. Rs 37,400-67,000+ GP 8900 (CDA)
 - d. Rs 1,31,100-2,16,600 (Level 13 A)
- II. Applicants from Central Govt./All India Services should be holding a post of Director in Govt. of India or carrying equivalent scale of pay;
- III. Applicants from Armed Forces of the Union should be holding a post of the level of Brigadier in the Army or equivalent rank in Navy/ Air Force;
- IV. Applicants from State Public Sector Enterprises / Private Sector should be working at least two levels immediately below the Board Level;

2. RELAXATIONS:

Age: Age relaxation for Persons with Disabilities (degree of disability 40% or above) is 10 years for candidates belong to General; the upper age limit is further relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01/01/1980 to 31/12/1989. Ex-Defence Officers are eligible for age relaxation for the service rendered in Defence plus three years. **However, the upper age limit with all relaxation shall not exceed 58 years.**

3. GENERAL CONDITIONS:

- a) Before applying, candidate should read the complete advertisement carefully and ensure that he / she fulfils eligibility criteria of post stated in the advertisement in all respects.
- b) A non-refundable Application Fee of **Rs.500/-** is applicable for General & OBC candidates. **Candidates belonging to SC / ST / PWD & Serving / Retired Service Officers from Defence are exempted from payment of Application Fee.**
- c) **The Internal candidates are EXEMPTED from payment of Application Fee.**
- d) Candidates claiming to belong to any particular category of SC / ST / OBC (NCL) / PWD shall necessarily submit a copy of certificate, in Proforma prescribed by Govt. of India, as the case may be, from a Competent Authority.
- e) The Management reserves right to limit the number of candidates to be called for interview.
- f) All qualifications should be from a recognized Indian University / Appropriate Statutory Authority.
- g) The candidates working in Government Departments / PSUs should route their application through proper channel or 'No Objection Certificate' should be produced at the time of interview invariably.
- h) Place of posting indicated in the Advertisement is subject to change depending on the Organizational requirements. However, selected candidates are liable to serve the Corporation from anywhere in India.
- i) **Only on-line applications are accepted.**
- j) TA (to & fro Air fare) will be paid for outstation candidates appearing for interview by the shortest route to the **Place of Interview** as per address for correspondence (within India) mentioned in the Application form], subject to production of documentary proof, as per rules & eligibility.
- k) The application is liable for rejection at any stage of recruitment process in case of suppression / furnishing of false information, without enclosing necessary documents including Pay-in-slip (if applicable), un-signed application & received after closing date for receipt of hard copy by post.
- l) For queries candidates may visit the link and consult the Frequently Asked Questions (FAQ) section.
- m) The candidate has to quote his/her system generated application number allotted for all future correspondence.
- n) All future correspondence would be through E-mail ID, furnished by the applicant in the on-line application-form or by post as may be decided by ECIL.
- o) ECIL reserves the right to cancel / restrict / enlarge/ modify the recruitment process, if need so arises, without assigning any reason.
- p) Any Legal proceeding in respect of any matter / claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only limited to the Courts at GHMC (Kapura Circle) alone shall have exclusive jurisdiction.
- q) ECIL will not be responsible for any postal delay / loss in transit in submission of documents within specified time.
- r) In case of any ambiguity/dispute arises on account of interpretation in version other than English, English version will prevail.
- s) Canvassing in any form will be a disqualification.
- t) Only Indian Nationals need apply.

4. HOW TO APPLY:

- i. Eligible candidates including **INTERNAL EMPLOYEES** have to apply 'ON-LINE' through our website <http://careers.ecil.co.in>. You can alternatively use www.ecil.co.in selecting 'Careers' followed by e-**Recruitment** for getting connected to advertisement details. The on-line application process will be operational from **21.02.2019(1400 hrs.) to 15.03.2019(1600 hrs.)**.

- II. After applying on-line, the candidate is required to take the print out of registered on-line application form with system generated application serial number. Please note down your application serial number for the post applied, for future reference without fail. The candidate can take re-print of his/her registered on-line application form before the last date for On-line registration. Write the system generated on-line application serial number on the ECIL copy of the Pay-in-slip form.
- III. The candidate has to sign on print-out of on-line registered application form by affixing the recent colour passport size photograph (4 X 3 cms) and enclose the photo / attested copies of date of birth, educational qualifications, experience, Caste & Medical Certificate (applicable for PWD candidates only) along with ECIL's copy of Pay-in-slip invariably. The candidate can retain a copy of the registered on-line application form and candidate's copy of Pay-in-slip of application fee for future reference.
- IV. The candidate should write Advertisement No. **07/2019**, post number and system generated application number on the top of the envelope and send the duly filled in application form along with enclosures as indicated at Sl.No.III to:

SENIOR DEPUTY GENERAL MANAGER & IN-CHARGE, HR

Personnel Group, Administrative Office,
ELECTRONICS CORPORATION OF INDIA LIMITED,
ECIL (Post), Hyderabad – 500 062, Telangana.

- V. **No application will be received by hand; all the applications must be dispatched by way of Speed Post/ Courier/ Normal Post only to the above mentioned address.**
- VI. The eligible **INTERNAL EMPLOYEES** should apply through Online only. No manual application from **Internal Employees** will be accepted. He/She should take a print-out after completing the online registration process which should be forwarded by concerned Personnel Executive and HoD of the Division so as to reach recruitment section on or before the due date i.e. **22.03.2019 (1600 hrs.)**. The Internal Employees are advised to go through the Internal Personnel Circular for full details with regard to eligibility for the post before applying along with procedure to follow on applying for the post scrupulously. The Internal Personnel Circular is also available on our **website: <http://careers.ecil.co.in>**.
- VII. Please note that the registered on-line application form along with all the enclosures (hard copy) as indicated at Sl.No.4 above, should reach ECIL on or before **22.03.2019** invariably. The application (hard copy) received after this date will not be entertained.
- VIII. The application is liable for rejection at any stage of the recruitment process, in case of suppression / furnishing false information / without enclosing necessary documents, including pay-in-slip / unsigned application etc.
- IX. The candidate has to write advertisement number, post name and On-line system generated application number for all future correspondence.

5. HOW TO MAKE PAYMENT:

I. Making payment of Application Fee (where applicable) ONLINE-MODE:

- Prior to payment of Application Fee, the candidate has to take care on his / her eligibility mentioned in the advertisement and proceed for payment of Fee;
- **If any mistake made by the candidate on payment of Application Fee;** will not be paid back under any circumstances ;
- General [UR] and OBC candidates are required to pay a fee of Rs.500/- (Rupees Five hundred only) as Application Fee subject to meeting the eligibility criteria as notified in the advertisement.

Instructions for making payment through SBI Collect:

- a) Click on the LINK PROVIDED on Home Page of Advertisement as "Online/Offline payment" Candidate will be redirected to:

<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=871058>

- b) Click checkbox for terms and conditions and then click on Proceed.
- c) In Select Payment Category, select the appropriate post as per advertisement
- d) After entering all the required details in the fields provided, candidate has to proceed for payment through online by Net Banking / Card Payments;
- e) After remitting the fees, the candidate has to enter the **SB Collect Reference Number** in the column [field] provided in online Application column of "**Journal number**", **Branch Code - "02714"**, **Branch Name - "ECIL"**, Date of payment and Amount under the "SBI payment details of Online / Offline field" and submit the application.
- f) The aforesaid Reference Number will start with "DUA" followed by numerical. e.g DUA83546544.
- g) Please note that it may take up to three working days to update the details of Application Fee. Once the details of payment of Application fee are received from Bank, the applicant can view these details using the "Application Fee Payment Details" link.

II. Making payment of Application Fee (where applicable) OFFLINE [Pre Acknowledgement Payment (PAP) Form]:

Instructions for making payment through SBI Collect Offline mode:

- a. Click on the LINK PROVIDED on Home Page of Advertisement as "Online/Offline payment"
Candidate will be redirected to:
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=871058>
- b. Click checkbox for terms and conditions and then click on Proceed.
- c. In Select Payment Category, select the appropriate post as per advertisement
- d. After entering all the required details in the fields provided, candidate to proceed for payment through OFFLINE by click on the "OTHER PAYMENT MODES" - SBI BANK BRANCH ONLY.
- e. Please print the Pre Acknowledgement Payment form and submit in any SBI Branch for payment.
- f. After remitting the fees, candidate is required to enter the SB Collect Reference Number as shown in the SBI [PAP] **Pre Acknowledgement Payment Form** has to be entered in online application as **Journal Number, Branch Code, Branch Name, Date of payment and Amount** under the "SBI payment details of Online/ Offline field" and submit the application.

Note: The payment of Application Fee through Online or Offline, the photo copy of Fee remittance has to be enclosed along with the requisite enclosures at the time of certificate verification process [wherever applicable].

Candidate must upload his Photo, & Signature as per the following specifications:

i. Photograph Image:

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, taken against a light coloured, preferably Blue background.
- Look straight at the camera with a relaxed face.
- If you have to use flash, ensure there's no "red-eye".
- Caps, hats and dark glasses are not acceptable, religious headwear is allowed but it must not cover your face.
- **Ensure that the size of the scanned image is not more than 50kb.**

ii. Signature Imaging:

- The applicant has to sign on white paper with Black Ink Pen.
- The signature must be signed only by the applicant and not by any other person.
- Size of the file should be less than 20kb.
- **Ensure that the size of the scanned image is not more than 20kb.**

- The signature of the candidates should be in running hand and not in block or capital or disjointed letters. If the signatures are not matching either at the time of written examination or document verification before personal interview, the candidature of the candidate will be cancelled.

6. MODE OF SELECTION: Personal Interview.

The date, time and venue of Personal interview will be intimated by e-mail / SMS. The candidates called for interview shall present mandatorily the following documents at the time of interview for certificates verification.

7. DOCUMENTS REQUIRED AT THE TIME OF INTERVIEW:

The following documents shall be produced in original with a set of photo copies for verification along with self-attested photo copies.

1. On-line registered application form duly signed and with recent colour passport size photo affixed.
2. All original certificates in support of his / her date of birth, identity (Govt. issued only like Aadhar, Driving License, Passport etc.), qualification, experience, latest caste & disability(PWD) certificates, Discharge Certificate (for Defense Personnel) if any along with a set of photo copies.
3. Category Certificate in support of SC/ST/OBC (Non-creamy layer), in the prescribed proforma as per Government guidelines and self-undertaking for OBC (Non-creamy layer) status in the prescribed format, a valid certificates for Persons with Disabilities (PWD); Discharge certificate in case of Ex-servicemen, if applicable.
4. If claiming age relaxation as candidate from J&K, relevant certificate.

Failure to do so will entail summary rejection of his/her candidature.

IMPORTANT DATES:

a.	Commencement of on-line Registration of application by candidates	21.02.2019 (1400 hrs.)
b.	Last date for on-line registration of application by candidates	15.03.2019 (1600 hrs.)
c.	Last date of accepting registration forms (Hard copy) with required documents by post from candidates	22.03.2019 (1600 hrs.)
d.	Interview date	Will be communicated by mail/post to eligible candidates only or visit our website for more information.

Please Note:

Corrigendum/Extension etc., if any, shall be published in our website <http://careers.ecil.co.in> only. Also, for career opportunities in ECIL, please visit our website regularly.

Advt. No.: 07/2019

SENIOR DEPUTY GENERAL MANAGER & In-CHARGE, HR