



ELECTRONICS CORPORATION OF INDIA LIMITED

A Govt. of India (Department of Atomic Energy) Enterprise
ECIL Post, Hyderabad – 500 062

Phone No: 040-27182956

TEAM UP WITH ECIL FOR A BRIGHT CAREER

Electronics Corporation of India Limited is a leading Schedule-A Public Sector Enterprise (A Unit of Department of Atomic Energy) with a turnover of more than 2000 crores, engaged in the area of Strategic Electronics with thrust on innovation & indigenization. Electronics Corporation of India Limited has diversified into strategic sector such as Nuclear, Defence, Security, Aerospace, Information Technology, Telecom and e-Governance. ECIL pioneered a number of products and technologies include Solid State Television, Digital Computer, Cockpit Voice Recorders, Electronic Voting Machines, Programmable Logic Controllers, Earth Station and Deep Space Network Antennas. Electronics Corporation of India Limited has close collaboration with national R&D laboratories as well as Academic Institutes and has been involved in the projects of national importance. Electronics Corporation of India Limited is looking for dynamic, experienced and result oriented executives in the following positions at Headquarter in Hyderabad:

Post No.	Name of Post	No. of post (s)	Post Qlfn. Exp. as on 31.07.2019	Should have been born after the date Month & Year as mentioned below	Total monthly Emoluments (Including perks) (Approx.)
1	Additional General Manager [Marketing] (Rs.1,00,000-2,60,000) (EG-VIII)	01	20 Years	31.07.1963	Rs. 1,66,400/-
2	Deputy General Manager [Marketing] (Rs.80,000-2,20,000) (EG-VI)	04	15 Years	31.07.1969	Rs. 1,33,120/-

- Pay Protection in case of candidates joining from Central/State Govt., and PSUs including Armed Forces will be admissible.
- Additional increment(s) and / or service weightage will be allowed in deserving cases based on experience / higher qualification (relevant)/performance in interview as per the Company Rules.
- In addition to total monthly emoluments as mentioned against each post, PF, Gratuity, Medical benefits, Leave etc., are admissible as per the Company Rules.
- Age of superannuation is 60 years as per the extant rules.
- Reservations for PWD and Ex-Servicemen will be applicable as per Government of India guidelines from time to time.

1. QUALIFICATIONS & EXPERIENCE:

Post No.	Name of the Post					
01	<p><u>ADDITIONAL GENERAL MANAGER [MARKETING]</u></p> <p>A. <u>Qualification:</u> <u>Essential Qualification:</u> The applicant should be a First Class Engineering Graduate (Full time) in CSE/IT/Electronics and Electrical discipline from a recognized University/Institute or its equivalent from a recognized University / Institute. <u>Desirable Qualification:</u> Post-Graduate Degree in Management with specialization in Marketing / Export / International business.</p> <p>B. <u>Maximum Age:</u></p> <table border="1"><tr><td colspan="2">Age of superannuation is 60 years</td></tr><tr><td rowspan="2">Residual/Left over service as on the date of advertisement w.r.t. the date of superannuation.</td><td>For external - at least 04 years</td></tr><tr><td>For internal - at least 03 years</td></tr></table> <p>C. <u>Job Description:</u> He / She heads the Marketing Division of the Company and primarily responsible for marketing operations of the Company, including formulating and implementation of the marketing policies keeping in view Company's profitability and objectives. Should identify new technology opportunities, formulate marketing strategies and steer business development. Identify client business needs and Companies challenges, forecast technology requirements and work on proposals for customized business solutions to enable customers. He / She should possess good negotiation and communication skills.</p> <p>D. <u>Experience:</u> Minimum 20 years of post-qualification experience in Aerospace / Nuclear / Defence establishment.</p> <p>E. <u>Employment Status:</u> The applicant must, on the date of application, as well as on the date of interview, be employed in regular capacity, and NOT in a contractual/ ad-hoc capacity in one of the followings:- a. Central Public Sector Enterprises (CPSEs). b. Central Govt. including the Armed Forces of the Union and All India Services. c. State Public Sector Enterprises (SPSEs) where the annual turnover is Rs 1200 Crore* or more. d. Private Sector Company where the annual turnover is Rs 1200 Crore* or more.</p> <p>(*) The average audited Annual Turnover of Three Financial years immediately preceding the calendar year in which the post is advertised shall be considered for applying the criteria.</p> <p>F. <u>Pay Scale/ Rank/ Level: (Rs 1,00,000-2,60,000) [EG VII]</u></p> <p>I. Applicants from CPSEs should be working in the following or a higher pay scale for minimum last two years:- a. Rs 36,600 - 62,000 (IDA) Post 01/01/2007 (Pre-revised pay scale). b. Rs 90,000 - 2,40,000 (IDA) Post 01/01/2017 (Revised pay scale). c. Rs 37,400 - 67,000+ GP 8,700 (CDA) (Pre-revised). d. Rs 1,23,100 - 2,15,900 (Level 13) (Revised).</p> <p>II. Applicants from Central Govt. /All India Services should be holding a post of Dy. Secretary in Govt. of India or carrying its equivalent scale of pay.</p> <p>III. Applicants from Armed Forces of the Union should be holding a post of the level of Colonel in the Army or its equivalent rank in Navy/ Air Force.</p> <p>IV. Applicants from State Public Sector Enterprises/ Private Sector should be working at least three levels immediately below the Board Level.</p>	Age of superannuation is 60 years		Residual/Left over service as on the date of advertisement w.r.t. the date of superannuation.	For external - at least 04 years	For internal - at least 03 years
Age of superannuation is 60 years						
Residual/Left over service as on the date of advertisement w.r.t. the date of superannuation.	For external - at least 04 years					
	For internal - at least 03 years					

DEPUTY GENERAL MANAGER [MARKETING]**A. Qualification:**Essential Qualification:

The applicant should be a First Class Engineering Graduate (Full time) in CSE/IT/Electronics and Electrical discipline from a recognized University/Institute or its equivalent from a recognized University/Institute.

Desirable Qualification:

Post-Graduate Degree in Management with specialization in Marketing / Export / International business.

B. Maximum Age:

Age of superannuation is 60 years	
Residual/Left over service as on the date of advertisement w.r.t. the date of superannuation.	For external - at least 10 years
	For internal - at least 09 years

C. Job Description:

He / She should be responsible for managing the marketing activities and client relationship management. He / She will be Team Leader / Senior Member of Marketing Department of the Company and shall assist the management in formulating and implementation of the marketing policies keeping in view Company's profitability and objectives. Planning, targeting growth, profitability, project execution, early monetization and business development activities. Interface between clients and business. Provide necessary inputs, submission of bids and preparation of timely MIS. He / She should possess good negotiation and communication skills.

D. Experience: Minimum 15 years of post-qualification experience in large reputed organization in Engineering / Manufacturing / Production / Aerospace / Nuclear / Defence establishment.

E. Employment Status: The applicant must, on the date of application, as well as on the date of interview, be employed in regular capacity, and NOT in a contractual/ ad-hoc capacity in one of the followings:-

- Central Public Sector Enterprises (CPSEs).
- Central Govt. including the Armed Forces of the Union and All India Services.
- State Public Sector Enterprises (SPSEs) where the annual turnover is Rs 1200 Crore* or more.
- Private Sector Company where the annual turnover is Rs 1200 Crore* or more.

(*) The average audited Annual Turnover of Three Financial years immediately preceding the calendar year in which the post is advertised shall be considered for applying the criteria.

F. Pay Scale/ Rank/ Level: (Rs 80,000-2,20,000) [EG VI]

I. Applicants from CPSEs should be working in the following or a higher pay scale for minimum last two years:-

- Rs 29,100 - 54,500 (IDA) Post 01/01/2007 (Pre-revised pay scale).
- Rs 70,000 - 2,00,000 (IDA) Post 01/01/2017 (Revised pay scale).
- Rs 15,600 - 39,100 + GP 6,600 (CDA) (Pre-revised).
- Rs 67,700 - 1,96,700 (Level 11) (Revised).

II. Applicants from Central Govt./All India Services should be holding a post of Under Secretary in Govt. of India or carrying equivalent scale of pay.

III. Applicants from Armed Forces of the Union should be holding a post of the level of Major in the Army or equivalent rank in Navy/ Air Force.

IV. Applicants from State Public Sector Enterprises/ Private Sector should be working at least five levels immediately below the Board Level.

2. RELAXATIONS & APPLICABLE RESERVATION:

- i. **Age:** The upper age limit is relaxed by 5 years for SC and 3 years for OBC (Non Creamy Layer). Age relaxation for Persons with Disabilities (degree of disability 40% or above) is 5 years for candidates belong to General, 8 years for OBC (Non Creamy Layer) and 10 years for SC categories. The upper age limit is further relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01/01/1980 to 31/12/1989. Ex-Defence Officers are eligible for age relaxation for the service rendered in Defence plus three years. **However, the upper age limit with all relaxations shall not exceed 58 years for both the posts.**
- ii. **Fee exemption:** Candidates belong to SC/PWD & Serving/Retired Service Officers from Defence **are exempted** from payment of **application fee**.
- iii. **Internal Employees are exempted from Application Fee.**
- iv. **POST - WISE RESERVATIONS:**

S.No.	Name of the Post	No of Posts Notified	UR	OBC	SC
1	Addl. General Manager [Marketing]	01	01	-	-
2	Deputy General Manager [Marketing]	04	02	01	01

3. GENERAL CONDITIONS:

- a. Before applying, candidate should read the complete advertisement carefully and ensure that he / she fulfill eligibility criteria of post stated in the advertisement in all respects.
- b. A non-refundable Application Fee of **Rs.500/-** is applicable for General and OBC candidates. **Candidates** belonging to SC / ST / PWD & Serving / Retired Service Officers from Defence are exempted from payment of Application Fee.
- c. The Internal candidates are EXEMPTED from payment of Application Fee.
- d. Candidates claiming to belong to any particular category of SC / ST / PWD shall necessarily submit a copy of certificate, in Proforma prescribed by Govt. of India, as the case may be, from a Competent Authority.
- e. The Management reserves right to limit the number of candidates to be called for interview.
- f. All qualifications should be from a recognized Indian University / Appropriate Statutory Authority.
- g. The candidates working in Government Departments / PSUs should route their application through proper channel or 'No Objection Certificate' should be produced at the time of interview invariably.
- h. Selected candidates are liable to serve the Company from anywhere in India.
- i. **Only on-line applications are accepted.**
- j. TA will be paid for outstation candidates appearing for interview by the shortest route to the **Place of Interview** as per address for correspondence (within India) mentioned in the On-line Application subject to production of documentary proof, as per rules & eligibility.
- k. The application is liable for rejection at any stage of recruitment process in case of suppression /furnishing of false information, without enclosing necessary documents including Fee remittance form (if applicable), un-signed application & received after closing date for receipt of hard copy by post.
- l. For queries, candidates may visit the link and refer the Frequently Asked Questions (FAQ) section.

- m. The candidate has to quote his/her system generated online application number allotted for all future correspondence.
- n. All future correspondence would be through E-mail ID, furnished by the applicant in the on-line application-form or by post as may be decided by the Company.
- o. Electronics Corporation of India Limited reserves the right to cancel / restrict / enlarge/ modify the recruitment process, if need so arises, without assigning any reason.
- p. Any Legal proceeding in respect of any matter / claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only limited to the Courts at GHMC (Kapra Circle) alone shall have exclusive jurisdiction.
- q. Electronics Corporation of India Limited will not be responsible for any postal delay / loss in transit in submission of documents within specified time.
- r. The queries under RTI are entertained only up to six months from the date of publication of final results on our website/notice board.
- s. In case of any ambiguity/dispute arises on account of interpretation in version other than English, English version will prevail.
- t. Canvassing in any form will be a disqualification.
- u. Only Indian Nationals need apply.
- v. Candidates who studied full time/regular courses will only be eligible to apply. Correspondence/ distance mode/e-learning/ part time courses will not be considered.

4. HOW TO APPLY:

1. Eligible candidates including **INTERNAL EMPLOYEES** have to apply 'ON-LINE' through our website "<http://careers.ecil.co.in>". You can alternatively use www.ecil.co.in selecting '**Careers**' followed by **e-Recruitment** for getting connected to advertisement details. The on-line application process will be operational from **24-Aug-2019 (1400 hrs.) to 16-Sep-2019 (1600 hrs.)**.
2. After applying on-line, the candidate is required to take the print out of registered on-line application form with system generated application serial number. Please note down your application serial number for the post applied, for future reference without fail. The candidate can take re-print of his/her registered on-line application form before the last date for On-line registration. Write the system generated on-line application serial number on the Electronics Corporation of India Limited's copy of the fees remittance form.
3. The candidate has to sign on print-out of on-line registered application form by affixing the recent colour passport size photograph (4 X 3 cms) and enclose the photo / attested copies of date of birth, educational qualifications, experience, Caste & Medical Certificate (applicable for PWD candidates only) along with Electronics Corporation of India Limited's copy of fee remittance, if any invariably. The candidate can retain a copy of the registered on-line application form and candidate's copy of fee remittance for future reference.
4. The candidate should write Advertisement No. 32/2019, post number and system generated application number on the top of the envelope and send the duly filled in application form along with enclosures as indicated at Sl.No.3 to:

SENIOR DEPUTY GENERAL MANAGER & IN-CHARGE, HR
Personnel Group, Administrative Office,
ELECTRONICS CORPORATION OF INDIA LIMITED,
ECIL (Post), Hyderabad - 500 062, Telangana.

5. **No application will be received by hand; all the applications must be dispatched by way of Speed Post/ Regd. Post/ Courier/ Normal Post only to the above mentioned address.**

Company will not be responsible for any postal delay / loss in transit in submission of documents within specified time.

6. The eligible INTERNAL EMPLOYEES should apply through Online only. No manual application from Internal Employees will be accepted. He/She should take a print-out after completing the online registration process which should be forwarded by concerned Personnel Executive and HoD of the Group/Division so as to reach recruitment section on or before the due date i.e. 23.09.2019 (1600hrs.). The Internal Employees are advised to go through the Internal Personnel Circular for full details with regard to eligibility for the post before applying along with procedure to follow on applying for the post scrupulously. The Internal Personnel Circular is available on our website: <http://careers.ecil.co.in>.
7. Please note that the registered on-line application form along with all the enclosures (hard copy) as indicated at Sl.No.3 above, should reach Electronics Corporation Of India Limited on or before 23.09.2019 (1600 hrs.) invariably. The application (hard copy) received after due date will not be entertained.
8. The candidate has to write advertisement number, post name and On-line system generated application number for all future correspondence.
9. The Candidate has to submit a Pen-Picture (one page) of his/her specific achievements organization wise, along with other hardcopies as mentioned at Sl. No 3.

5. HOW TO MAKE PAYMENT :

➤ Making payment of Application Fee (where applicable) ONLINE-MODE:

- Prior to payment of Application Fee, the candidate has to take care on his / her eligibility mentioned in the advertisement and proceed for payment of Fee;
- **If any mistake made by the candidate on payment of Application Fee;** will not be paid back under any circumstances ;
- General [UR] and OBC candidates are required to pay a fee of Rs.500/- (Rupees Five hundred only) as Application Fee subject to meeting the eligibility criteria as notified in the advertisement.

i. Instructions for making payment through SBI Collect:

- a. Click on the LINK PROVIDED on Home Page of Advertisement as "Online/Offline payment" Candidate will be redirected to:
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=871058>
- b. Click checkbox for terms and conditions and then click on Proceed.
- c. In Select Payment Category, select the appropriate post as per advertisement.
- d. After entering all the required details in the fields provided, candidate has to proceed for payment through online by Net Banking / Card Payments;
- e. After remitting the fees, the candidate has to enter the **SB Collect Reference Number** in the column [field] provided in online Application column of "**Journal number**", **Branch Code** - "**02714**", **Branch Name** - "**ECIL**", Date of payment and Amount under the "SBI payment details of Online / Offline field" and submit the application.
- f. The aforesaid Reference Number will start with "DU" followed by alpha numerical. e.g DUB83546544.
- g. Please note that it may take up to three working days to update the details of Application Fee. Once the details of payment of Application fee are received from Bank, the applicant can view these details using the "Application Fee Payment Details" link.

➤ **Making payment of Application Fee (where applicable) OFFLINE [Pre Acknowledgement Payment (PAP) Form :**

ii. Instructions for making payment through SBI Collect Offline:

- a. Click on the LINK PROVIDED on Home Page of Advertisement as "Online/Offline payment" Candidate will be redirected to:
<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=871058>
- b. Click checkbox for terms and conditions and then click on Proceed.
- c. In Select Payment Category, select the appropriate post as per advertisement
- d. After entering all the required details in the fields provided, candidate has to proceed for payment through OFFLINE by click on the "OTHER PAYMENT MODES" - SBI BANK BRANCH ONLY.
- e. Please print the Pre Acknowledgement Payment form and submit in any SBI Branch for payment.
- f. After remitting the fee, candidate is required to enter the SB Collect Reference Number as shown in the SBI [PAP] **Pre Acknowledgement Payment Form** has to be entered in online application as **Journal Number, Branch Code, Branch Name, Date of payment and Amount** under the "SBI payment details of Online/ Offline field" and submit the application.

Note: The payment of Application Fee through Online or Offline, the photo copy of Fee remittance has to be enclosed along with the requisite enclosures at the time of certificate verification process [wherever applicable].

Candidate must upload his Photo, & Signature as per the following specifications:

a. Photograph Image:

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, taken against a light coloured, preferably Blue background.
- Look straight at the camera with a relaxed face.
- If you have to use flash, ensure there's no "red-eye".
- Caps, hats and dark glasses are not acceptable, religious headwear is allowed but it must not cover your face.
- **Size of the file should be less than 100kb.**
- **While uploading the photo image, the name of the file may be used as "photo.jpeg" only and do not use any special characters.**

b. Signature Imaging:

- The applicant has to sign on white paper with Black Ink Pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature of the candidate should be in running hand and not in block or capital or disjointed letters. If the signatures are not matching at the time of document verification before personal interview, the candidature of the candidate will be cancelled.
- **Size of the file should be less than 50kb.**
- **While uploading the signature image, the name of the file may be used as "sign.jpeg" only and do not use any special characters.**

6. MODE OF SELECTION: Personal Interview.

The date, time and venue of Personal interview will be intimated by e-mail / SMS. The candidates called for interview shall present mandatorily all the relevant documents at the time of interview for Certificates Verification.

The following documents shall be produced in original with a set of photo copies for verification along with self-attested photo copies.

- I. On-line registered application form duly signed and with recent colour passport size photo affixed.
- II. All original certificates in support of his / her date of birth, identity (Govt. issued only like Aadhar, Driving License, Passport etc.), qualification, experience, latest caste & disability (PWD) certificates, Discharge Certificate (for Defence Personnel), if any, along with a set of photo copies.
- III. Certificate in support of caste (SC/OBC), in the prescribed proforma as per Government guidelines in the prescribed format, a valid certificate for Persons with Disabilities (PWD) wherever applicable; Discharge certificate in case of Ex-servicemen, if applicable.
- IV. If claiming age relaxation as candidate from J&K, relevant certificate.

Failure to do so will entail summarily rejection of his/her candidature.

7. IMPORTANT DATES:

a.	Commencement of On-line Registration of application by candidates	<u>24-Aug-2019 (1400 hrs.)</u>
b.	Last date for on-line registration of application by candidates	<u>16-Sep-2019 (1600 hrs.)</u>
c.	Last date of accepting registration forms (Hard copy) with required documents by Speed Post/ Regd. Post/ Courier/ Normal Post from candidates	<u>23-Sep-2019 (1600 hrs.)</u>
d.	Interview date	Will be communicated by e-mail/SMS to eligible candidates only or visit our website for more information.

Please Note:

Corrigendum/Extension etc., if any, shall be published in our website <http://careers.ecil.co.in> only. Also, for career opportunities in Electronics Corporation of India Limited, please visit our website regularly.

Advt. No.: 32/2019

SENIOR DEPUTY GENERAL MANAGER & IN-CHARGE, HR