



ELECTRONICS CORPORATION OF INDIA LIMITED  
(A Govt. of India Enterprise)  
ECIL Post, Hyderabad - 500 062  
Phone No(s):040-27120427 / 27182394 / 27182222

## COME.... TEAM UP WITH ECIL FOR A BRIGHT CAREER

Electronics Corporation of India Limited, a leading Public Sector Company with a turnover of ₹.1500 Crores (A Unit of Department of Atomic Energy) is looking for dynamic, experienced and result oriented personnel for the posts of **Tradesman-B [WG-III] for different Trades. The details of vacancies and other relevant information are as given below:**

Tradesman - B (WG-III)-Scale Rs. 7280/- with Annual Increment @ 3%

The Upper Age Limit as on 30.11.2017

[Post Qualification Experience as on 30.11.2017 wherever applicable]

Post No.	Name of the Post(s)	No. of post (s)	Post No.	Name of the Post(s)	No. of post (s)
1	Electronic Mechanic/R&TV	10	10	Turner	1
2	Fitter	5	11	Carpenter	1
3	Electrician	5	12	Painter	1
4	Machinist	3	13	Mason	1
5	Refrigerator & Air Conditioner	3	14	Diesel Mechanic	1
6	Welder	3	15	Sheet Metal	1
7	Screen Printing	1	16	Electro Plating	1
8	Plumber	1	17	Wireman	1
9	Draftsman Mechanic	1	Total monthly emoluments (Including perks) Rs. 21,060 [Approx.]/- p.m.*		

**Qualification:** Matriculation/SSC or its equivalent plus ITI with NAC (NCVT) or Matriculation/SSC or its equivalent plus ITI with one year relevant area of experience.

- In addition to emoluments as mentioned against each post; PF, Gratuity, Medical benefits, Leave etc., as per rules of the Corporation will be applicable.
- Reservations for SC/ST, OBC [Non-creamy layer], PWD and Ex-Servicemen categories will be applicable as per Government of India guidelines.
- It may please be noted that Pay Scales are due for revision with effect from 01/01/2017.\*

**Age:** 28 years upper age limit for unreserved candidates as on 30.11.2017. However, maximum age relaxation is allowed upto 40 years for those who worked or working with ECIL as Sr. Artisan/Junior Artisan with ITI qualification plus NAC or ITI qualification plus experience of tenure based contract. The resultant applicable relaxation for SC/ST/OBC candidates will also be allowed on this count. Such candidates will have to compete with other eligible candidates in written test/trade test etc. Experienced candidates are required to produce experience certificates giving the details such as duration, the field of experience and nature of products manufactured/services rendered by the organization. Contract workmen engaged by the Company as Junior Artisan/Sr. Artisan are required to specify the Employee Code No, duration of Engagement, Name of the Group/Division and also produce the service certificate issued by ECIL. The decision of ECIL regarding authenticity/genuineness of experience certificates and relevance of experience will be final and binding.

**Reservations:** OBC-11, SC-06 & ST-03. Reservations for PWD will also be allowed as per the directives of Govt. of India from time to time.

### RESERVATION OF POSTS:

Post No.	Name of the Post(s)	No. of post (s)	UR	OBC	SC	ST
1	Electronic Mechanic/R&TV	10	5	3	1	1
2	Fitter	5	3	1	1	-
3	Electrician	5	3	1	1	-
4	Machinist	3	2	1	-	-
5	Refrigerator & Air Conditioner	3	1	1	-	1
6	Welder	3	1	1	1	-
7	Screen Printing	1	5	3	2	1
8	Plumber	1				
9	Draftsman Mechanic	1				
10	Turner	1				
11	Carpenter	1				
12	Painter	1				
13	Mason	1				
14	Diesel Mechanic	1				
15	Sheet Metal	1				
16	Electro Plating	1				
17	Wireman	1				
	Total	40	20	11	6	3

### RELAXATIONS & EXEMPTIONS:

1. Age is relaxed by 5 years for SC / ST, 3 years for OBC and 10 years for Persons with Disabilities [degree of disability 40% or above-PWD]. PWD candidates will be drawn from any of the above trades. Ex-servicemen are eligible for age relaxation for the service rendered in Defence plus three years.
2. Fee exemption: Candidates belong to SC/ST/PWD & Serving/Retired Ex-servicemen from Defence are exempted from payment of Application Fee. Internal employees are exempted from payment of Application Fee.
3. The Contract Employees engaged in ECIL from 01.10.2015 onwards on fixed tenure as Jr. Artisan / Sr. Artisan are exempted from payment of Application Fee.

### GENERAL CONDITIONS:

- a) The candidates who worked in ECIL as Senior / Junior Artisan on fixed tenure based contract should provide their service certificate and certificate of relief issued by ECIL at the time of Certificate verification process. Further, the candidates working in ECIL as Senior / Junior Artisan on fixed tenure based contract should route their application through proper channel as indicated in the Personnel Circular.
- b) Before applying, candidate should read the complete advertisement carefully and ensure that he / she fulfill eligibility criteria of post notified in the advertisement in all respects.
- c) A non-refundable Application Fee of **Rs.500/-** is applicable for General & OBC candidates.
- d) Candidates claiming to belong to any particular category of SC / ST / OBC / PWD shall necessarily submit a copy of certificate, in the proforma prescribed by Govt. of India, as the case may be, from a Competent Authority.
- e) The Management reserves right to limit the number of candidates to be called for written test/trade test.
- f) All qualifications should be from a recognized Industrial Training Institute [NCVT] / Appropriate Statutory Authority / **NAC [National Apprenticeship Certificate]**.
- g) The candidates working in Government Departments /PSUs should route their application through proper channel or 'No Objection Certificate' should be produced at the time of **Certificate Verification process** invariably.

- h) The selected candidates are liable to serve the Corporation anywhere in India.
- i) **Only on-line applications are accepted.**
- j) No TA (to & fro rail fare) will be paid for outstation candidates appearing for Written Test.
- k) The short-listed out-stationed candidates of **SC, ST & PWD** for Trade-Test will be paid Travelling Expenses claim by the shortest route to the **Place of Trade Test / Skill Test** [i.e., from nearest railway station as per address for correspondence (within India) mentioned in the Application form], subject to production of documentary proof, as per ECIL rules.
- l) The short-listed candidates for trade test have to produce original certificates in support of educational qualifications, age, experience, caste, PWD (wherever applicable), if any, at the time of document verification.
- m) The application is liable for rejection at any stage of recruitment process in case of suppression / furnishing of false information, without enclosing necessary documents including **Application Fee Receipt** (if applicable). For queries candidates may visit the link and consult the Frequently Asked Questions (FAQ) section.
- n) The candidate has to quote his/her system generated application number allotted for all future correspondence.
- o) All future correspondence would be through E-mail ID, furnished by the applicant in the on-line application-form or by post.
- p) ECIL reserves the right to cancel / restrict / enlarge/ modify the recruitment process, if need so arises, without assigning any reason.
- q) The services of the candidates furnishing any fake/false certificates are liable to be terminated at any stage after appointment. Apart from this, suitable action will also be initiated as per the Law of the Land. Hence, candidates are advised to submit correct certificates.
- r) Any Legal proceeding in respect of any matter / claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only limited to the Courts at GHMC (Kapra Circle) alone shall have exclusive jurisdiction.
- s) The ECIL reserves all rights to increase/decrease the number of vacancies or to cancel the recruitment process, in total.
- t) ECIL will not be responsible for any postal delay / loss in transit in submission of documents within specified time.
- u) The queries under RTI are entertained only up to **six months** from the date of publication of final results on our website/notice board.
- v) Request for supply of previous question papers will not be entertained.
- w) Candidates, who can read, write and speak Telugu & domicile of Telangana will be preferred.
- x) Canvassing in any form will disqualify the candidature.
- y) Only Indian Nationals need to apply.

#### **HOW TO APPLY:**

1. Eligible candidates have to apply '**ON-LINE**' through our website "**<http://careers.ecil.co.in>**" or "**<http://www.ecil.co.in>**". The on-line application process will be operational from **20.12.2017 (1400 hrs.) to 05.01.2018 (1600 hrs.)**.
2. The candidate can take a print-out of the blank application proforma provided as a link on the main page, fill up the required information (in Capital letters) as per proforma along with the application fee details and apply through on-line so that the data furnished is error-free.
3. After applying on-line, the candidate is required to take the print out of registered on-line application form with system generated application serial number. Please note down your application serial number for the post applied, for future reference without fail. The candidate can take re-print of his/her registered on-line application form before the last date for On-line registration. Write the system generated on-line application serial number on the **Application Fee receipt** for future reference.
4. **For Candidates those who worked or working with ECIL as Sr. Artisan/Junior Artisan with ITI qualification plus NAC or ITI qualification plus experience of tenure based contract have to provide a copy of reliving letter/service certificate along with list of documents pertaining to date of birth, educational qualifications, experience, Caste etc., during Certificate verification process.**
5. The candidate has to quote advertisement number, post name and On-line system generated application number for all future correspondence.

I. **Making payment of Application Fee (where applicable) ONLINE-MODE:**

- Prior to payment of Application Fee, the candidate has to take care on his / her eligibility mentioned in the advertisement and proceed for payment of Fee;
- **If any mistake made by the candidate on payment of Application Fee;** will not be paid back under any circumstances ;
- General and OBC Candidates are required to pay a fee of Rs.500/- (Rupees Five Hundred only) as Application Fee subject to meeting the eligibility criteria as notified in the advertisement.

**Instructions for making payment through SBI Collect Online:**

- i. Click on the LINK PROVIDED on Home Page of Advertisement as "Online/Offline payment"
- ii. Candidate will be redirected to:  
<https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=871058>
- iii. Click checkbox for terms and conditions and then click on Proceed.
- iv. In Select Payment Category, select Tradesman-B Recruitment.
- v. After entering all the required details in the fields provided; candidate has to proceed for payment through online by Net Banking / Card Payments;
- vi. After remitting the fees, the candidate has to enter the **SB Collect Reference Number** in the column [field] provided in online Application column of "**Journal number**", **Branch Code - "02714"**, **Branch Name - "ECIL"**, Date of payment and Amount under the "SBI payment details of Online / Offline field" and submit the application.

II. **Making payment of Application Fee (where applicable) OFFLINE [Pre Acknowledgement Payment (PAP) Form:**

**Instructions for making payment through SBI Collect Offline :**

- i. Click on the LINK PROVIDED on Home Page of Advertisement as "Online/Offline payment"
- ii. Candidate will be redirected to:  
<https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=871058>
- iii. Click checkbox for terms and conditions and then click on Proceed.
- iv. In Select Payment Category, select Tradesman-B Recruitment.
- v. After entering all the required details in the fields provided, candidate to proceed for payment through OFFLINE by click on the "OTHER PAYMENT MODES" - SBI BANK BRANCH ONLY.
- vi. Please print the Pre Acknowledgement Payment form and submit in any SBI Branch for payment.
- vii. After remitting the fees, candidate is required to enter the SB Collect Reference Number as shown in the SBI [PAP] **Pre Acknowledgement Payment Form** has to be entered in online application as **Journal Number, Branch Code, Branch Name, Date of payment and Amount** under the "SBI payment details of Online/ Offline field" and submit the application.

**Note: The payment of Application Fee through Online or Offline, the photo copy of Fee remittance has to be enclosed along with the requisite enclosures at the time of certificate verification process.**

**Candidate must upload his/her Photo, & Signature as per the following specifications:**

i. **Photograph Image:**

- Photograph must be a recent passport size colour picture.
- The picture should be in colour, taken against a light coloured, preferably Blue background.
- Look straight at the camera with a relaxed face.
- If you have to use flash, ensure there's no "red-eye".
- Caps, hats and dark glasses are not acceptable, religious headwear is allowed but it must not cover your face.
- **Size of the file should not be more than 50 KB.**

ii. **Signature Imaging:**

- The applicant has to sign on white paper with Black Ink Pen.
- The signature must be signed only by the applicant and not by any other person.
- If the applicant's signature on the OMR Sheet at the time of the examination does not match the signature on the Attendance Sheet / Hall Ticket, the applicant will be disqualified.
- **Size of the file should not be more than 20 KB.**

- The signature of the candidates should be in running hand and not in block or capital or disjointed letters. If the signatures are not matching either at the time of written examination or document verification before personal interview, the candidature of the candidate will be cancelled.

### **MODE OF SELECTION:**

- 1) The selection will be made strictly on the basis of merit.
- 2) The candidates have to qualify in both Written Test and Trade Test/Skill Test [Practical]. There shall be no interview.
- 3) The Question Paper will be in English only. The Written Test shall be of Objective Multiple Choice Type. NO NEGATIVE MARKS.
- 4) The Answer Sheet will be OMR Sheet.

### **WRITTEN TEST:**

The date, time and venue of written test will be intimated by e-mail / SMS. The candidates have to download the Hall Ticket for **Written Test** from the link provided on our website: <http://careers.ecil.co.in>. The candidates have to bring their **Hall Ticket along with ID-Proof** [viz. Aadhar, PAN, Voter-ID, Driving Licence or any of the Government ID proof] for attending written test along with **Application Fee receipt if applicable**. The candidates have to use only **black ball point pen** for OMR sheet.

### **CERTIFICATE VERIFICATION PROCESS:**

The short-listed candidates for **Trade Test** will be called for the process of Certificate Verification either at the time of conducting Trade Test or any day before the Trade Test. On satisfactory verification of certificates the candidates will be permitted to undergo Trade Test/Skill Test. At the time of verification, the following certificates should be produced:

1. On-line registered application form duly signed and with recent colour passport size photo, Hall Ticket
2. Matriculation / 10<sup>th</sup> Standard or equivalent certificate indicating the Date of Birth;
3. NAC / NTC issued by NCVT in the relevant trade;
4. No Objection Certificate from their establishment in case of Govt., Servants Central / State / PSUs etc.;
5. All original certificates in support of his / her qualification, experience, latest Certificate of caste [SC/ST] & disability (PWD) etc., if applicable any along with a set of photo copies;
6. OBC candidates seeking reservations should submit certificate issued by the Competent Authority in specified format certifying that they do not belong to Creamy Layer;
7. A valid certificate for Persons with Disabilities (PWD); Discharge certificate issued by the Competent Authorities for candidates claiming Ex-serviceman Category.
8. If claiming age relaxation as candidate from J&K, relevant certificate.

### **TRADE TEST / SKILL TEST:**

The date, time and venue of **Trade Test / Skill Test** will be intimated by e-mail / SMS. The candidates have to download the **Hall Ticket for Trade Test / Skill Test** from the link provided on our website: <http://careers.ecil.co.in>. After certificate verification process, the eligible candidates will be called for Trade Test / Skill Test and such candidates shall bring their Hall Ticket along with ID Proof viz. [viz. Aadhar, PAN, Voter-ID, Driving Licence any of the ID proof].

### **IMPORTANT DATES:**

a.	Commencement of on-line Registration of application by candidates	<b>20.12.2017 (1400 Hrs.)</b>
b.	Last date for on-line registration of application by candidates	<b>05.01.2018 (1600 Hrs.)</b>
c.	Certificate verification dates	Will be communicated by e-mail/SMS to eligible candidates only.

### **CAUTION TO ALL CANDIDATES:**

Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey to such assurance or Exploitation and must not entertain or encourage such elements in any way; it is emphasized and re-assured that the selection exercise will be done on the basis of merit only and in transparent manner.

### **Please Note:**

Corrigendum/Extension etc., if any, shall be published in our website <http://careers.ecil.co.in> only. Also, for career opportunities in ECIL, please visit our website regularly.

**Advt. No.38 /2017**

**DEPUTY GENERAL MANAGER (Rectt.)**